



## **Developing Happy, Creative, Engaged Learners**

Our School is located in a peaceful bushland setting in Turrumurra. The School is an integral part of the community and experiences strong parental support.

Students at Turrumurra Public School enjoy a safe, attractive and stimulating environment. There are extensive grounds and well resourced classrooms.

Our Staff provide a caring and supportive atmosphere, which fosters good student relationships across the School.

There is a wide range of opportunities in the Creative and Performing Arts with extensive Band, Choral and Dance programs.

Our highly qualified and dedicated teachers provide solid academic programs particularly in English and Mathematics with extension and learning assistance according to individual need.

Students are motivated and engaged in their learning. The School has high expectations for all students and provides challenging and innovative programs.

Our well-resourced Library and computer room complement classroom learning.

Student achievement is celebrated through academic and social awards.

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## School Facilities / Amenities

### SCHOOL HOURS

Classes commence:	9.05 am
Recess:	11.05 - 11.30 am
Lunch:	1.00 - 1.50 pm
Dismissal:	
Grade K to 6:	3.05 pm
Kindergarten:	2.30 pm [Term 1 for the first four weeks] 3.05 pm [Terms 2, 3 and 4]

### PLAYGROUND SUPERVISION

In the morning the School playground is supervised by teachers from 8.40 am. Parents are requested not to send their child to School before this time.

Parents/children are not permitted to enter classrooms before classes begin, and are expected to leave the School grounds promptly at the end of the School day.

### SCHOOL DISMISSAL

Dismissal times:

- 3.05pm for Years K-6

Kindergarten children are dismissed at 2.30pm - first four weeks of Term 1 and then at 3.05pm as all other students.

Teacher/Office should be notified if you are unable to pick up your child on time or if arrangements for travelling home have changed.

### OUT OF SCHOOL HOURS CARE- [OOSH]

This service is available on our School premises under the guidance of Miss Chelsea Fox and her trained staff. Parents need to apply to access the service. More information can be obtained from the link on our website.

Times:

- 7.00am – 8.50am
- 2.30pm – 6.15pm [Term 1 for the first 4 weeks, for Kindy]
- 3.00pm – 6.15pm [Terms 2, 3 and 4]

Enquiries: 9144 4769

## **CANTEEN**

Our School operates a “Healthy Canteen” in accordance with guidelines established by the Department of Education and the Department of Health.

The range of food available is limited to suitable healthy items.

We have a Canteen Manager who runs the Canteen with assistance from parent volunteers.

Volunteers are always needed and much appreciated. Normal “duty” time is from 9.30am to 1.30pm but can be adjusted to suit your availability.

The Canteen is open on: Monday, Wednesday, Thursday and Friday.

All lunch orders need to be ordered online. Please log on to: [www.flexischools.com.au](http://www.flexischools.com.au) to place your order. Items other than lunch orders are available over the counter at recess and lunch.

Enquiries: 9440 0356

## **BOOK CLUBS**

Scholastic Book Clubs are operational in the School. Books may be purchased through this scheme by completing the order form(s) sent home with the children. Only on-line payments are accepted, **please do not send cash or cheques.**

The School receives credit for every purchase in the form of a book dividend or voucher, which “buys” books and other materials to add to the class and Library collections.

Book Clubs are co-ordinated by parent volunteers.

## **SCHOOL COUNSELLOR**

Mrs Merryn Taplin, the School Counsellor, is at Turramurra Public School Tuesday and Friday.

Parents may ask for the Counsellor’s assistance by appointment. The Principal or class teacher may refer children to the Counsellor.

Mrs Merryn Taplin’s direct phone number: 9983 9932.

## **STUDENT BANKING**

The Commonwealth Bank Student Banking Program is designed to encourage children to develop the habit of regular saving.

Banking is processed by parents at 9:00 am on Monday mornings.

New account applications are available from the Commonwealth Bank or to find out more information about the program, visit: [commbank.com.au/schoolbanking](http://commbank.com.au/schoolbanking).

## **HEALTH SERVICES**

The Northern Sydney and Central Coast Area Health Service offer free Health and Dental checks for children in Kindergarten to Year 6:

You can access the Dental Service by calling The NSW Centre for Oral Health on: **1300 798 404** during business hours and quote your suburb. From there, parents will be given the contact details for their local oral health service.

You can access the **Health Service** by appointment:

St Ives School Health Office  
St Ives Early Childhood Centre  
St Ives Shopping Village

St Ives NSW 2075 Phone No: 9988 4999 - Monday to Friday.

### **RELIGIOUS INSTRUCTION**

Each week the children receive religious instruction from visiting teachers and clergy. Special combined services are held at Easter and Christmas.

Religious Instruction is not compulsory.

### **ETHICS CLASSES**

Ethics Classes are provided for some years when trained teachers are available. Trained Ethics teachers from St James Ethics Centre conduct these classes.

## **Administration**

### **SCHOOL NEWSLETTER**

Our Newsletter is published every Tuesday. The Newsletter details upcoming events as well as recognising student and School achievements.

The Newsletter is a primary means of communication with parents and the School community. Advertising is limited to community-based, non-profit organisations. The Newsletter is available on our website and via the Skoolbag App.

### **IMMUNISATION**

Parents are requested to provide a copy of the NSW Immunisation Certificate before enrolling their child. If your child is not immunised, please provide a copy of the Medicare Immunisation Exemption Form. Details of their child's immunisation status is recorded upon enrolment.

Children who do not have proof of immunisation may need to stay home in the event of an outbreak of a vaccine-preventable disease at School. This is for their own protection and also to protect family and friends.

Immunisation Certificates are available from general practitioners, local public health units and community health centres.

### **ESSENTIAL INFORMATION**

When children are enrolled at our School all parents are requested to complete an Essential Information Form, providing us with telephone numbers where they can be contacted in case of an emergency.

The School should be notified immediately, of any change of address, home telephone/mobile number or emergency contacts.

### **LATE ARRIVAL / LEAVE EARLY PASSES**

All students must report to the Office if late to School to record time of arrival and complete a "Late Arrival Note".

Parents who need to pick up their child early during School hours for appointments **must report to the Office** to obtain a "Leave Early Note" for notation in the class roll.

### **SENDING MONEY TO SCHOOL**

Requests for money are usually at the beginning of term when a term invoice is issued for all excursions, shows or class materials for that term. Money brought to School (cash or cheques) should be in a sealed envelope with the child's name and class and handed to the class teacher or taken to the Office.

Other payment methods: EFTPOS – available at the school office

POP – Parent on-line Payments – link available on TPS website.

### **TRANSFER TO ANOTHER SCHOOL**

Prior to a student leaving the School please advise the Principal, Office or class teacher of the final date of attendance.

Before departure items of School property should be returned e.g., Library books, band instruments.

Settlement of outstanding accounts is appreciated.

### **EXCURSIONS/VISITING ARTISTS**

Excursions play an important part in the total educational development of a child by enabling him/her to participate in first-hand experiences related to areas of work being studied at School.

Teachers plan excursions that are educationally worthwhile and relevant to the class work. Parents are informed in writing of the purpose of the excursion and other relevant details. A signed consent form must be returned to the School. School uniform (including hat) is to be worn unless otherwise advised. Parent participation on excursions may be requested.

The School also arranges performances by a variety of visiting artists relevant to our learning or special event.

## **STUDENT WELLBEING**

### **“Respect, Responsibility and Personal Best”.**

In 2014, TPS introduced the Positive Behaviour Engaging Learners (PBEL) Program. The philosophy of this Program aims to improve outcomes for all students by creating sustainable School-wide, classroom and individual systems of support that acknowledge the link between positive behaviour and enhanced learning environments.

PBEL provides students and staff at Turramurra Public School with a positive and proactive system for defining, teaching and supporting appropriate student behaviours.

## **REPORTING TO PARENTS**

Measurement of each student’s learning progress is an integral part of the teaching and learning process. This measurement is done by a variety of methods such as tests, check lists, samples of work, anecdotal records, essays and observation. Attitude to work, diligence and assignments contribute to the assessment.

The results are formally reported to parents each half-year by a written report. These reports are designed to indicate the student’s strengths and weaknesses, and to promote a greater understanding of the student’s personal and social development.

## **NATIONAL TESTING (NAPLAN)**

Each year, Year 3 and Year 5 are involved in the National Testing Program. The results are collated state-wide. NSW Education Standards Authority (NESA) conducts this test.

Children sit for tests in aspects of Literacy and Numeracy as well as a separate test on Writing in May. Parents receive a report rating their child’s performance against National Standards in Term 3.

## **PARENT-TEACHER MEETINGS**

Members of staff are interested in each child and welcome discussion with you regarding your child.

To save you time and inconvenience and to ensure class teachers are available, please make an appointment through the Office or by writing a note to the class teacher.

Meetings, by appointment, should be confined to non-teaching times.

Meet the Teacher evening will take place in Week 4 Term 1.

Formal K-6 Parent-Teacher Meetings will be held at the end of Term 1.

## **ANNUAL SCHOOL REPORT**

Each year a report on the School's activities, achievements and development is prepared for the NSW Department of Education and Communities.

The report outlines achievements and outcomes for the year as well as establishing targets for the following year. A copy of this report is available at the Office and on the School's website, it is also available on the Myschool website.

The School's Annual Financial Statement is also available from the Office.

## **ROAD SAFETY**

Parents can assist by reminding their children to observe traffic rules at all times. School rules for good behaviour apply when going to and from School.

Children who have to cross Kissing Point Road should do so at the School crossing which is supervised before and after School by the RTA Crossing Supervisor.

**Traffic lights** must be strictly obeyed. If lights are not working children should wait for adult assistance.

**Bicycles:** In order for a student to ride their bicycle to School they will need to obtain a "Permission to Ride" which is issued by the School.

A student will need to:

- Be 10 years old.
- Have parental consent.
- Wear an approved helmet.
- Obtain their Bicycle Permission Form.

Parents must accept responsibility for their child riding to and from School. The children are encouraged to bring a bike-chain and padlock to secure their bicycle to the bike racks; however, the School cannot accept responsibility for the safety of bicycles.

Bicycles must never be ridden in School grounds [by students OR adults].

## **CARS IN SCHOOL GROUNDS**

Parents are not permitted to drive in or park in School grounds **at any time** - this is for safety reasons.

A supervised "Kiss and Drop" zone operates in Satterley Avenue in the morning and afternoon for the collection of children.

Please do not park in the "Bus Zone" or across neighbours' driveways and observe the "No Parking" and "No Standing" signs. The local police and the Council Ranger patrol these areas and you will be fined.



## **SCHOOL BUS INFORMATION**

School buses are operated by:

Transdev NSW Pty Ltd  
P.O. Box 209  
Georges Hall NSW 2198  
Tel: 8700 0555

### **Bus Passes:**

A School Opal Card for free bus travel is issued on application to any pupil in Kindergarten, Year 1 or Year 2 living further than 2.3kms.

Experience has shown that the majority of Kindergarten children lack experience in travelling alone on buses and so we recommend that a parent or an older sibling accompany them for at least a term.

A teacher supervises children who use afternoon School buses and the "Kiss and Drop" area until departure.

Students in Years 3 to 6 meeting the criteria for a School Opal Card may apply.

Presently, the criteria are that the child lives outside a radius of 1.6km from the School, or 2.3km by the most practical walking route to the nearest School gate.

If you live too close to be eligible for free travel, you may still qualify for a School Term Bus Pass, which offers travel on buses between home and school at a discounted rate for the whole school term.

### **How to Apply:**

- Complete application at **[transportnsw.info/school-students](https://transportnsw.info/school-students)**
- Transport NSW will mail the Opal card to the address on the application

### **Lost Property on Bus:**

If belongings are left/ lost on the bus, parents will need to contact the bus company Office.

## **SCHOOL UNIFORM**

We ask parents to ensure that children wear their School uniforms and take pride in their appearance. All items of clothing should be clearly marked with your child's name.

### **Boys':**

- Ice blue shirt
- Grey shorts or long pants (in winter)
- Black shoes
- Teal jumper
- Teal hat/Teal legionnaire cap
- Grey socks

**Girls' - Summer:**

- Aqua check dress with yellow tab at neck/aqua culottes worn with Aqua Blouse
- White socks, Black shoes
- Teal hat/Teal Legionnaire cap
- Hair ribbons – matching.

**Girls' - Winter:**

- Teal tunic
- Ice blue shirt
- White socks or black tights or stockings
- Black shoes
- Teal jumper

**SPORTS UNIFORM**

- Girls & Boys- School aqua polo shirt
- Black shorts
- Girls – Skorts [optional]
- White socks
- Black or white sport shoes
- Other necessary or useful items for children to have for use at School include:
  - A painting apron/smock/shirt
  - A Library bag

**THE UNIFORM SHOP**

The Uniform Shop is located in the Primary area of the School and operates each Wednesday morning from 8.30 am. Good quality used uniforms are also available at very reasonable prices. The Uniform Shop is the sole supplier of our School uniform. A pricelist is available from the Office or School website.

**LOST PROPERTY**

Found items are held in accessible 'Lost Property Boxes' in the Infants and Primary areas. Please label all items clearly with your child's name.

**Daily / Class Organisation**

**ABSENCES**

All children are required to bring a note explaining their absence from School. You can also phone the Office or submit an absence notice via website/"Skoolbag". A medical certificate should be provided to teacher if children are to be away for a prolonged period [3 days or more]. Children are not allowed to go home unaccompanied during School hours. A written request for a parent or authorised agent to collect the child from the classroom or playground should be sent to School in the morning.

### **SICK CHILDREN**

If your child is not well enough to attend School you should telephone the Office by 9.00 am so that the teacher can be notified of his/her absence.

Should your child become ill during the day the School Administration Officer/ Teacher will contact you.

In emergencies immediate medical attention will be sought. Please ensure that the School is always notified of any changes to your contact details.

### **ASSEMBLIES**

Assemblies are led by students and provide opportunities for children to display their work and to speak in public. Classes, Bands, Choirs or Dance groups may perform special items.

Assemblies are held on Mondays at 12:20pm – K-2 and 3-6 on alternate weeks.

Assemblies are held in the School hall and parents are welcome to attend.

### **CLASS ORGANISATION**

Mixed ability classes have been formed from Kindergarten to Year 6.

Where it is considered appropriate, ability groups are formed within classes to cater for individual needs and interests. Additional individualised attention is given with the assistance of the English as an Additional Language or Dialect [EALD], Learning and Support [LS] Teacher and parent helpers.

### **CURRICULUM**

The School's curriculum is based on the guidelines for the education of children in NSW. These guidelines have been developed by the School staff, into policies and programs that suit the needs of the children at Turramurra Public School. The curriculum is divided into six Key Learning Areas and the components are:

1. English:  
Reading  
Writing including Spelling, Speaking and Listening
2. Mathematics:  
Space and Geometry, Number, Measurement, Working Mathematically
3. Science and Technology
4. Human Society and its Environment (HSIE):  
History and Geography.
5. Creative and Practical Arts:  
Music, Dance, Visual Arts, Craft, Drama, Debating/Public Speaking
6. Health, Physical Education and Personal Development.

## **HOMEWORK**

The Department of Education supports the concept of homework for students for all ages.

In **Kindergarten** this will tend to be done by providing informal optional experiences.

Children will always engage in activities in the home which are valuable learning experiences and which relate to Schoolwork.

Within that context, some deliberately structured activities set by the teacher will be designed to complement Schoolwork [e.g. reading books, collecting items].

From **Year 1** as Schooling becomes more structured and as the specific needs of individual children are more clearly identified the teacher will establish formal homework programs appropriate to need.

Details of the type and amount of homework that may be given for each grade will be made available at the beginning of the year. Generally, Years 1 to 6 will have homework each Monday to Thursday inclusive.

## **MUSIC**

Music is a special feature at Turramurra Public School.

The Band Program provides for children in Years 3-6 with the provision of: Junior Band, Senior Band Performance Band, and Jazz Band.

There are choirs, and a structured music program with a specialist teacher K-6. Regular performances are given in and outside the School.

## **LIBRARY**

Set in a stimulating environment, our School Library is a centre for enjoying and sharing literature and for learning Library and research skills.

As well as the formal class lessons the Library is open each day during lunchtime for leisure activities.

Chess tutoring for children in Years K-6 are also co-ordinated by the Librarian.

## **COMPUTERS**

Our School offers an integrated ICT program, with interactive whiteboards in classrooms and the School Library. Students in every classroom have the opportunity to explore new and powerful ways of learning. Both hardware and software are continually upgraded to ensure students keep pace with evolving technologies. Each classroom has internet accessible computers while our computer laboratory has 30 computers for whole classwork. The School has Wi-Fi connectivity for students and staff.

## **TEXTBOOKS**

Textbooks required will be available for purchase through the School. This ensures that every child has the required material at the time it is needed. Details will be provided at the beginning of the year.

## **SPORT**

Our School provides opportunities in sport for children of all standards. Sport periods develop the skills for major games in later years. In the senior grades children also have the opportunity to play interschool sport in the Hornsby District PSSA (Primary Schools Sport Association) Competition.

Interschool sports include softball and cricket in summer and netball, AFL and soccer in winter.

Talented swimmers and athletes have the chance to develop their skills through participation in School, Zone, and Area Carnivals to possible selection in State teams.

## **Parent / Community Groups**

### **PARENTS AND CITIZENS ASSOCIATION**

The Association is managed by a group of parent volunteers who act as an executive committee. Subcommittees for Works, Socials, Canteen, Parental Contribution Fund, Uniform Shop and Band are responsible for specific areas of activity.

Our Association is affiliated with the Federation of P & Cs and is represented at Regional meetings and at Federation's Annual General Meeting.

The objectives of the P & C Association are:

- To promote the interests of the School by bringing parents, pupils and teaching staff into close co-operation.
- To assist in providing equipment required by the School.
- To advise the NSW Department of Education on matters relating to the material and educational requirements of the School.

The Turramurra Public School P & C Association meet once a term (Tuesday, Week 4). Meetings generally commence at 7.30 pm. These are held in the staffroom. Parents are always welcome to attend meetings.

### **PARENTAL INVOLVEMENT**

At Turramurra Public School we recognise the partnership between the home and the School in educating our students. We believe that our parents can bring many skills and expertise to contribute to the quality of education at our School. Each year parents participate in many School programs, such as:

- Assisting with reading programs
- Helping with maths tasks
- Participating in craft, music, art, sport and excursions.
- Volunteering for various committees.

All these provide ways for parents to assist in and gain information about the education of their children.

Each class has "Class Parents" – parents who act as liaisons between the teacher and other parents. From time to time you may be contacted by your child's "Class Parent" with a request for your help.

### **Australia's National Anthem**

#### **Advance Australia Fair**

Australians all let us rejoice  
For we are young and free  
We've golden soil and wealth for toil  
Our home is girt by sea  
Our land abounds in nature's gifts  
Of beauty rich and rare  
In history's page, let every stage  
Advance Australia Fair  
In joyful strains then let us sing  
Advance Australia Fair

Beneath our radiant Southern Cross  
We'll toil with hearts and hands  
To make this Commonwealth of ours  
Renowned of all the lands  
For those who come across the seas  
We've boundless plains to share  
With courage let us all combine  
To Advance Australia Fair  
In joyful strains then let us sing  
Advance Australia Fair.

### **School Song**

#### **Turramurra Public School**

There's a place we all go,  
To the school that we know.  
With the kookaburras all around.  
Where we learn and play,  
As we strive every day.  
And we search for the truth to be found.

There's a place we all find,  
In our hearts and our mind  
Dreams and hopes for us all to share.  
And we know it's our aim  
To achieve a great name,  
As we learn while we think and we care.

We stand together proud!  
So watch us sing aloud!  
In Turramurra Public School.

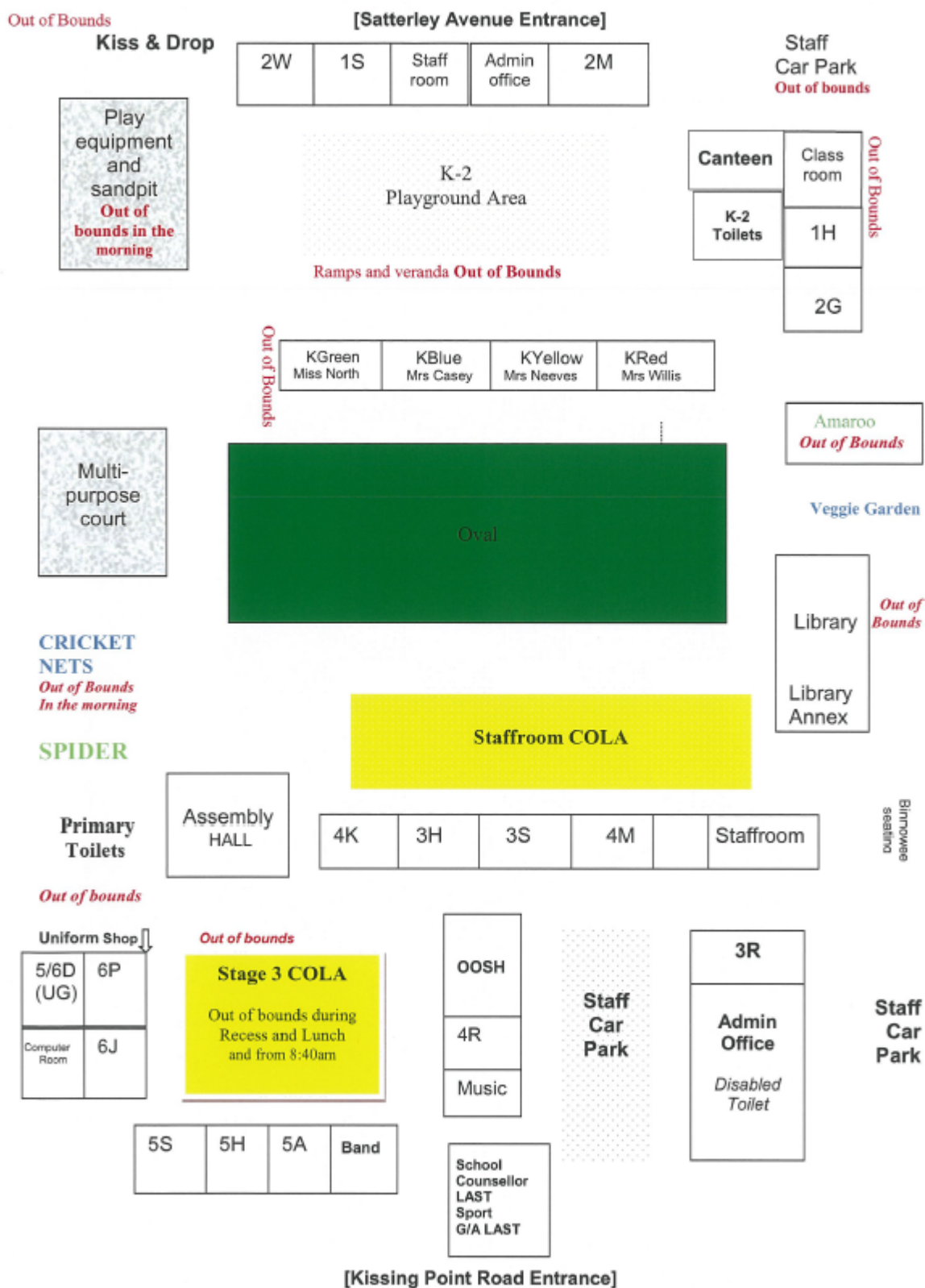
We stand together proud!  
So watch us sing aloud!  
In Turramurra Public School.

©Hacvallbovmorkinland

### **School Creed**

This is our School let peace dwell here  
Let the room be full of contentment  
Let love abide here  
Love of one another  
Love of mankind  
And love of life itself  
Let us remember  
That as many hands make a house  
So many hearts make a school.

## Turramurra Public School Map





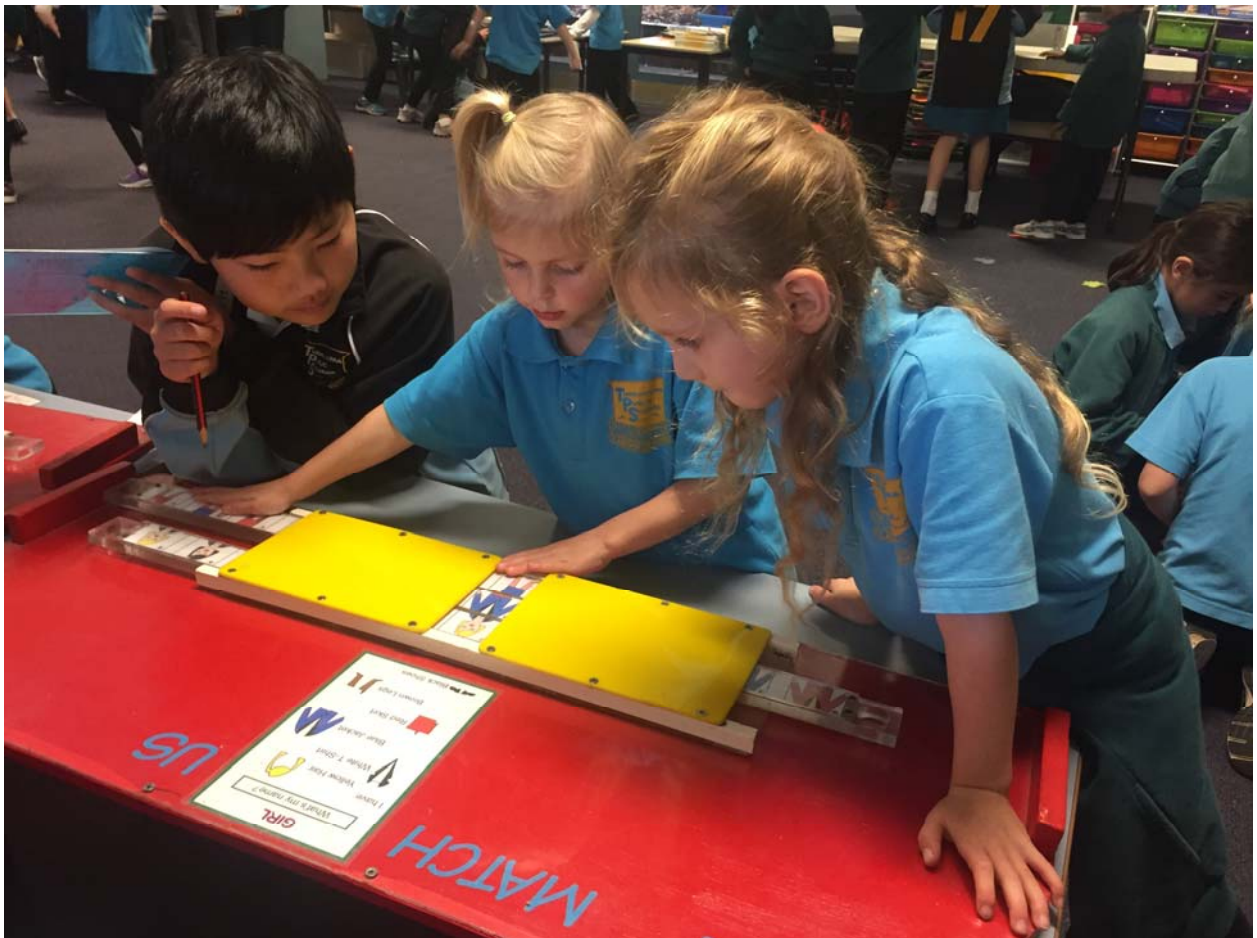


**Kindergarten Seasons – Autumn Experience**





**Science Shed Experiments**



**Hands-on Maths Activities**





**Year 6 helpers assist with group activities**



**Playground Creativity**





**A Class Buddy activity in “Amaroo” – our Outdoor Learning Area.**





***“Planting trees that will grow as we grow”*** – quote from a 2017 Kindergarten student.